

TO: EXECUTIVE MEMBER FOR TRANSFORMATION & FINANCE

DATE OF MEETING: 22 JANUARY 2016

**ELECTRICAL INSTALLATIONS AND EMERGENCY LIGHTING
Director of Corporate Services**

1 PURPOSE OF DECISION

1.1 To approve the decision set out in Annex A - Contract Award Report.

2 RECOMMENDATION(S)

2.1 That the contract for the award a contract for the provision of an Electrical Installations and Emergency Lighting Service to the Council is awarded to Tenderer C as set out in the restricted annex to this report.

3 REASONS FOR RECOMMENDATION(S)

3.1 It is a requirement of the Contract Standing orders that the Director and Executive Member approve any procurement with a value in excess of £400,000. Annex A seeks approval for the contract award process.

4 ALTERNATIVE OPTIONS CONSIDERED

4.1 See Annex A for further detail.

5 SUPPORTING INFORMATION

5.1 The contract will be in place for a maximum of 4 years (3+1) with an anticipated start date of 1 April 2016.

5.2 The procurement was advertised on Tenders Electronic Daily, the South East Business Portal and Contracts Finder.

5.3 The timescales for the tender exercise were as follows:

Issued PQQ	20 August 2015
Received Response from Tenderers	30 November 2015
Tender Evaluation	7 December 2015
Contract Award Approval	22 January 2016
Contract Start Date	1 April 2016

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

6.1 No significant legal issues arise from the matters discussed in this report.

Borough Treasurer

6.2 Financial implications are set out in the confidential.

Equalities Impact Assessment

6.3 An Equality Screening Record has previously been completed and can be provided on request.

7 CONSULTATION

Principal Groups Consulted

7.1 Officers from Bracknell Forest Council, including the Head of Procurement, Borough Solicitor and the Borough Treasurer were consulted during the course of this procurement.

Background Papers

Annex A – Award Report

Contact for further information

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